



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
MARCH 26, 2018
2:30 PM
113 LAFAYETTE AVENUE, BUFFALO, NEW YORK
MONTHLY MEETING**

Board Members

Present: Michelle Stevens, Robert Gamble, Amy Friedman, Lynn Shea, James Deuschle, Richard Baer, James Sampson, Thomas Schenk

Also Present: Andrea Todoro, Liz Sterns

Quorum Present: Yes

Call to Order

Mrs. Stevens called the meeting to order at 2:33 PM. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on Monday, March 19th, 2018 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The February, 2018 meeting minutes were presented for approval.

Upon motion duly made by Mr. Baer and seconded by Mr. Sampson, the February 28th, 2018 minutes were approved as presented. All in favor. Non-opposed.

Financial Report

Mrs. Sterns presented the financial reports for the period ending February 28th, 2018 (a copy is attached hereto and made a part hereof).

Upon motion duly made by Mr. Deuschle and seconded by Dr. Schenk, the February 28th, 2018 financials were approved as presented. All in favor. Non-opposed.

- Discussion regarding SED's visit to the school on March 21st and 22nd in terms of current finances and cash flow.
- The BoT is on board with allowing Mrs Sterns to pursue information on acquiring Class A buses for WBCS. Also, to begin looking into answers to questions such as who will drive the bus, what kinds of insurance is needed, etc.
- Discussion regarding a meeting that was held with WBCS Administration and representatives from the YMCA pertaining to the use of school space for their summer programs.

Upon motion duly made by Mr. Sampson and seconded by Mrs. Friedman, the board has agreed to allow Mrs. Sterns to pursue a contract with the YMCA that would allow the YMCA to potentially utilize space at WBCS for their summer programs. All in favor. Non-opposed.

School Leader Report

- Mrs. Todoro provided details of the visit by SED March 21st and 22nd.
- Discussion regarding OT and Speech resignations and whether to contract out or hire in-house going forward.
- Mr. Sampson has offered his assistance in HR conversations that would take place prior to staff APPR's in May.
- The Academic Committee will be meeting soon. Mrs. Todoro to send out options for potential meeting dates.

Governance Committee

- Mrs. Friedman reported on the current Governance Committee meeting.
- School Leader evaluation discussed at the last meeting.

- All BoT members will give the School Leader feedback since all BoT members have ongoing interactions with the School Leader. Feedback due mid-April.
- Discussion regarding filling board vacancies.
- “Family member as Trustee” policy- SED would like this to be included in the bylaws.

Upon motion duly made by Dr. Schenk and seconded by Mrs. Stevens, the board approved the “Family member as Trustee” policy. All in favor. Non-opposed.

- Diane Bessel to return in July to meet with the BoT.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Mr. Baer and seconded by Dr. Schenk. The meeting was adjourned at 3:45 PM.

Respectfully submitted,
Leslie Bunis Ohl

The next WBCS BoT meeting will take place on Monday, April 23rd, 2018 at 2:30 PM at West Buffalo Charter School.