



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
MAY 18, 2020
2:30 PM
MONTHLY MEETING**

Board Members

Present via Zoom: Michelle Stevens, Tom Schenk, James Deuschle,
Lorrei DiCamillo, Lynn Shea

Present via Phone: Peter Heffley

Excused: Debbie Licata, Robert Schreck

Also Present: Liz Sterns, Andrea Todoro

Quorum Present: Yes

Call to Order

Mrs. Stevens called the meeting to order at 2:41PM. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on Monday, May 11th, 2020 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The April 27th, 2020 meeting minutes were presented for approval.

Upon motion duly made by Mr. Deuschle and seconded by Mr. Heffley, the April 2020 minutes were approved as presented. All in favor. Non-opposed.

Financial Report

Mrs. Sterns presented the financial reports for the period ending April 30th, 2020 (a copy is attached hereto and made a part hereof).

Upon motion duly made by Mr. Heffley and seconded by Mrs. DiCamillo, the April, 2020 financials were approved as presented. All in favor. Non-opposed.

- Mrs. Sterns presented the 2020-2021 Budget for approval.

Upon motion duly made by Mrs. DiCamillo and seconded by Mr. Heffley, the 2020-2021 draft budget was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Mrs. Shea and seconded by Mr. Deuschle, the contract with Canisius College Residency Contract was approved as presented. All in favor. Non-opposed (Mrs. DiCamillo abstained).

- Discussion regarding the “unknowns” of the next school year as it applies to how the school will operate and state funding. Constant review will continue as plans unfold.
- Staffing changes will reflect in \$100,000.00 savings.
- Discussion regarding the PPP dollars that came in and how that works.
- APPR’s continue for staff with raises to be limited to 2, 2.5 or 3 percent.
- Corner lot sale still moving along and should close soon.

School Leader Report

Mrs. Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

- June calendar of events for students. Instruction through Friday, June 19th.
- 2020-2021 School Year- conversations with SED. Multiple plans so we are ready for ANYTHING (begin school year remotely and slide in when able; hybrid plan utilizing split sessions; busing concerns).

- YMCA summer camp cancelled at WBCS. WBCS working with the Cullen Foundation and BPS to offer other summer options for families.
- Registration packets are going out. A virtual tour of the building is also being created for those interested in WBCS. In addition summer work packets will be offered to new families along with lawn signs for our newest WBCS students.
- Staff APPR's are taking a bit longer this year as discussion centers on the 19-20 school year and all that has happened. Teachers miss their students. Several have visited their students to deliver snacks, work packets and any other student household needs that the teacher becomes aware of.
- Over 300 applications have been received for the Administrative Assistant position and have been narrowed down to 30. Rachel and Shawn will Zoom meet to narrow the field and Andrea and Liz will conduct the final interview. Hoping to have the new person onboard by mid-June.
- Please join us for the end of year moving up day on June 23rd. This will be a drive-by event in front of the school where staff will be line the sidewalk as families pull up in a parade-style fashion:
 - ★ Kindergarten at 3:30PM
 - ★ 8th grade at 5:30PM

Board President Report

- Scheduling meeting to formulate the 2020-2021 slate of BoT Officers.
- Thanked staff for efforts on all fronts.
- Recognition of excellent student attendance during these unprecedented times.
- Teacher end of year reflections are so heartfelt, positive and moving.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Mr. Heffley and seconded by Mrs. Shea. The meeting was adjourned at 3:31PM.

Respectfully submitted,
Leslie Bunis Ohl

[The next WBCS board meeting will take place on Monday, June 22nd, 2020 at 2:30PM via Zoom meeting.](#)

