



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
AUGUST 26, 2019
2:30 PM
MONTHLY MEETING**

Board Members

Present: Michelle Stevens, Peter Heffley, Lynn Shea, Debbie Licata, Lorrei DiCamillo

Excused: Tom Schenk, James Deuschle

Also Present: Liz Sterns, Andrea Todoro

Quorum Present: Yes

Call to Order

Mrs. Stevens called the meeting to order at 2:30 PM. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on Monday, August 19, 2019 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The July 22nd, 2019 meeting minutes were presented for approval.

Upon motion duly made by Ms. Licata and seconded by Mr. Heffley the July 22nd, 2019 minutes were approved as presented. All in favor.

Non-opposed.

Financial Report

Mrs. Sterns presented the financial reports for the period ending July 31st, 2019 (a copy is attached hereto and made a part hereof).

Upon motion duly made by Mr. Heffley and seconded by Mrs. Shea, the July 31st, 2019 financials were approved as presented. All in favor. Non-opposed.

Upon motion duly made by Ms. Licata and seconded by Mrs. Shea, the Allied Mechanical contract was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Mrs. Shea and seconded by Mr. Heffley, the Bison Elevator annual contract was approved as presented. All in favor. Non-opposed.

- Discussion regarding employee health benefits and payroll companies.

School Leader Report

Mrs. Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

- Mrs. Todoro presented information regarding the upcoming visit by SED October 22nd and 23rd. When the exact day and time is determined, Mrs. Todoro will let the BoT know when they will meet with members of the committee.
- Mrs. Todoro discussed the process of writing the charter renewal.
- Discussion pertaining to the recent donation of 4000 books for the newly created Learning Commons in the lower level of the building.

Upon motion duly made by Mrs. Shea and seconded by Mrs. DiCamillo, the Safety Plan was approved as presented. All in favor. Non-opposed.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Mrs. DiCamillo and seconded by Mrs. Shea. The meeting was adjourned at 3:38 PM.

Respectfully submitted,
Leslie Bunis Ohl

The next WBCS board meeting will take place on Monday, September 23rd at 2:30 PM in the WBCS Administrative Conference Room.