

**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
NOVEMBER 28, 2022
2:30 PM
MONTHLY MEETING**

Board Members

Present: Peter Heffley, Brielynn Bell, Deborah Licatta, Lorrei DiCamillo, Robert Shreck, Michelle Stevens, Thomas Schenk, James Deuschle

Excused: Wayne Robinson

Also Present: Elizabeth Sterns, Andrea Todoro, Yolanda Perez

Quorum Present: Yes

Call to Order

Mr. Heffley called the meeting to order at **2:30PM**. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on **November 23, 2022** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The October 24, 2022 meeting minutes are pending approval due to weather.
- No motion for minutes
- The October minutes were approved virtually on November 30, 2022

Financial Report

Elizabeth Sterns presented the financial reports for the period ending October 31, 2022 (a copy is attached hereto and made a part hereof.)

Upon motion duly made by Michelle Stevens and seconded by Deborah Licatta the Audit was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Michelle Stevens and seconded by Deborah Licatta the Roof Contract was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Michelle Stevens and seconded by Thomas Schenk the 2022 year end Audit was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Brielynn Bell and seconded by Deborah Licatta the Contract for Afrika Mills was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Michelle Stevens and seconded by Thomas Schenk the Financial Report was approved as presented. All in favor. Non-opposed.

School Leader Report

Mrs. Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

Upon motion duly made by Thomas Schenk and seconded by Brielynn Bell, the new hires have been approved. All in favor. None opposed

Upon motion duly made by Robert Shreck and seconded by Brielynn Bell, the School Leader report was approved as presented. All in favor. Non-opposed.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by **Deborah Licatta** and seconded by **Michelle Stevens** The meeting was adjourned at 3:22PM.

Respectfully Submitted,
Yolanda Perez

The next WBCS Board meeting will take place on January 23, 2023 at 2:30 PM in the WBCS Administrative Conference Room.