



WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
APRIL 27TH, 2020
2:30 PM
MONTHLY MEETING

Board Members

Present via Zoom: Michelle Stevens, Debbie Licata, Tom Schenk, James Deuschle, Lorrei DiCamillo, Lynn Shea

Present via Phone: Peter Heffley, Robert Schreck

Also Present: Liz Sterns, Andrea Todoro

Quorum Present: Yes

Call to Order

Mrs. Stevens called the meeting to order at 2:34PM. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on Monday, April 20th, 2020 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The February 24th, 2020 meeting minutes were presented for approval (March meeting canceled due to school closure).

Upon motion duly made by Mr. Heffley and seconded by Ms. Licata, the February, 2020 minutes were approved as presented. All in favor.

Non-opposed.

School Leader Report

Mrs. Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

- Discussion regarding plans for potential school reopening if in fact allowed to do so and how to handle re-entry.
- The end of the official school year will remain as scheduled for June 26th, 2020.
- Dr. Schenk weighed in on the current events from a medical professional's perspective.
- Students continue to thrive while learning remotely. The curriculum is progressing.
- Mrs. Sterns will share her findings/analysis of student attendance as it pertains to potential future funding for items such as electronics/devices.
- Mrs. Stevens praised the Administrative team for all they have done and continue to do to assist WBCS students and their families during this unprecedented time.

Financial Report

Mrs. Sterns presented the financial reports for the period ending March 31st, 2020 (a copy is attached hereto and made a part hereof).

Upon motion duly made by Mr. Deuschle and seconded by Mr. Heffley, the March, 2020 financials were approved as presented. All in favor.

Non-opposed.

- Mrs. Sterns discussed the specifics of the Paycheck Protection Program (PPP).

Upon motion duly made by Mr. Deuschle and seconded by Ms. Licata, a resolution for the application of the Payment Protection Program was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Mr. Deuschle and seconded by Mr. Heffley, the purchasing of 100 chromebooks was approved as presented. All in favor.

Non-opposed.

- Discussion regarding the Cullen Foundation “Good to Great” grant.
- Mrs. Stevens suggested in reference to families not having the opportunity to tour the school prior to submitting their 2020-2021 applications or enrolling, that creating a virtual tour of the school would be helpful. Mrs. Todoro and Mrs. Sterns have this in the works.
- Discussion regarding the lottery process and filling seats.
- An update was given specifically pertaining to the two SLE classes in regards to student participation in the remote learning experience.
- Discussion regarding the current budget and the potential for changes even 2-5 years from now.
- The yearly budget will be finalized in May to be approved at June’s meeting.
- APPR’s will begin for each staff member May 1st. Mrs. Sterns will host a “budget 101” to all staff prior to their APPR’s as it pertains to the projected school budget.

Board President Report

- Mrs. Stevens asked for board members to assist her with the Nominating Committee. Dr. Schenk, Mr. Heffley and Mrs. Shea all agreed to serve on the committee. The same members will assist Mrs. Stevens in Mrs. Todoro’s annual review.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Mrs. DiCamillo and seconded by Mr. Heffley. The meeting was adjourned at 3:52PM.

Respectfully submitted,
Leslie Bunis Ohl

[The next WBCS board meeting will take place on Monday, May 18th, 2020 at 2:30 PM via Zoom meeting.](#)