



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
JULY 18, 2018
9:00 AM
113 LAFAYETTE AVENUE, BUFFALO, NEW YORK
MONTHLY AND ANNUAL MEETING/BOARD RETREAT**

Board Members

Present: Michelle Stevens, Amy Friedman, James Sampson, Lynn Shea, Tom Schenk

Excused: James Deuschle, Richard Baer

Also Present: Andrea Todoro, Liz Sterns, Debbie Licata, Rachel Banas, Shawn Siddall

Quorum Present: Yes

Call to Order

Mrs. Stevens called the meeting to order at 9:03 AM. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on Monday, July 9th, 2018 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Annual Meeting

Upon motion duly made by Mrs. Friedman and seconded by Dr. Schenk, the slate of officers was presented for a vote by the board. All in favor. Non-opposed.

- The BoT nominated from the floor the following candidates for office:
President: Mrs. Michelle Stevens
Vice President: Mr. James Sampson
Secretary: Mrs. Lynn Shea
Treasurer: Mr. James Deuschle

Upon motion duly made by Mrs. Stevens and seconded by Mr. Sampson, the candidates for BoT office were accepted as presented. All in favor. Non-opposed.

- A vote was taken to add board candidate, Mrs. Debbie Licata to the BoT.

Upon motion duly made by Mrs. Stevens and seconded by Mrs. Shea, Mrs. Debbie Licata was approved as a new trustee to the WBCS BoT. All in favor. Non-opposed.

- A vote was taken to retain Mr. Deuschle for another three year term that would expire in 2021.

Upon motion duly made by Mr. Sampson and seconded by Mrs. Friedman, Mr. Deuschle was approved to extend his 3 year term to 2021. All in favor, non-opposed.

Upon motion duly made by Mr. Sampson and seconded by Mrs. Friedman, the annual meeting was completed and the monthly meeting was begun at 9:15AM. All in favor. Non-opposed.

Monthly Meeting

- The June 25th, 2018 meeting minutes were presented for approval.

- **Upon motion duly made by Mr. Schenk and seconded by Mrs. Shea, the June 25th, 2018 minutes were approved as presented. All in favor. Non-opposed.**
- Dr. Robert Gamble resigned from the BoT effective as of July 1st, 2018.
- Mrs. Debbie Licata, board candidate is awaiting SED approval.

Financial Report

Mrs. Sterns presented the financial reports for the period ending June 30th, 2018 (a copy is attached hereto and made a part hereof).

Upon motion duly made by Mr. Sampson and seconded by Mrs. Shea, the June 30th, 2018 financials were approved as presented. All in favor. Non-opposed.

School Leader Report

- Discussion regarding the new Mental Health Policy for educational institutions. Mrs. Todoro gave an overview of the policy and the responsibility of the school in the implementation and integration of the policy at WBCS.
- Discussion regarding the current status of the ongoing interviewing process of vacant TA positions.

Committee Meetings

- Mrs. Friedman is in the process of creating a draft that will pertain to the board nominating process and will send to all BoT members for their review.
- Discussion regarding future educational partnerships for WBCS.
- The Curriculum Committee met to review assessment data.
- Mrs. Stevens attended the Cullen Foundation meeting mid-July and gave an overview of the contents of the meeting that focused on Charter Board Partners. Mrs. Stevens suggests that WBCS agree to the one year contract and no cost to the school. This collaboration would provide BoT guidance, tools for use, etc.

Upon motion duly made by Mr. Sampson and seconded by Mrs. Friedman, the Charter Board Partner contract was approved as presented. All in favor. Non-opposed.

Adjournment

Being that there is no further business to discuss, a motion to adjourn was made by Mr. Sampson and seconded by Mrs. Shea. The meeting was adjourned at 9:45AM. The BoT Retreat followed the monthly meeting.

Respectfully submitted,
Leslie Bunis Ohl

The next WBCS BoT meeting will take place on Monday, August 27th, 2018 at 2:30PM at WBCS in the conference room.