



**WEST BUFFALO CHARTER SCHOOL**

**BOARD OF TRUSTEES MEETING**

**JUNE 25TH, 2018**

**2:30 PM**

**113 LAFAYETTE AVENUE, BUFFALO, NEW YORK**

**MONTHLY MEETING**

**Board Members**

**Present:** Michelle Stevens, Amy Friedman, James Sampson, Lynn Shea, James Deuschle, Tom Schenk

**Excused:** Robert Gamble, Richard Baer

**Also Present:** Andrea Todoro, Liz Sterns, Debbie Licata

**Quorum Present:** Yes

**Call to Order**

Mrs. Stevens called the meeting to order at 2:35 PM. Quorum present.

**Proof of Public Notice of Meeting**

Media and public announcement was sent on Monday, May 18th, 2018 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

**Monthly Meeting**

- The May 30th, 2018 meeting minutes were presented for approval.

- **Upon motion duly made by Mrs. Shea and seconded by Mrs. Friedman, the May 30th, 2018 minutes were approved as presented. All in favor. Non-opposed.**

### **Financial Report**

Mrs. Sterns presented the financial reports for the period ending May 31st, 2018 (a copy is attached hereto and made a part hereof).

- Expansion is 99% complete. Awaiting the Certificate of Occupancy.
- An informal visit by Ms. Gibbons from SED is scheduled for July 12th.

**Upon motion duly made by Mr. Deuschle and seconded by Mr. Sampson, the May 31st, 2018 financials were approved as presented. All in favor. Non-oppose.**

### **School Leader Report**

- Discussion regarding personnel/staffing. First round interviews are scheduled for July 10th and 13th.
- New building dedication planned for the end of August with an exact date to be determined.
- Mrs. Todoro will schedule a date with the Academic Committee to go over end of year data.

### **Governance Committee**

- Mrs. Friedman presented information pertaining to the Annual Meeting and Board Retreat that will take place on July 18th, 2018 from 9:00AM to 12:00PM. Diane Bessel will facilitate the retreat as she did last year.
- A Perception Analysis Survey will be provide to the Board, as well as staff, community partners and others via Survey Monkey and to be returned back to her by July 13th. The results will be presented at the retreat on the 18th.

The board adjourned into Executive Session to discuss personnel matters at 3:03PM. A motion to adjourn from Executive Session was made by Mr. Deuschle and seconded by Mrs. Shea at 3:27PM.

**Adjournment**

Being that there is no further business to discuss, a motion to adjourn was made by Mrs. Friedman and seconded by Mr. Sampson. The meeting was adjourned at 3:45 PM.

Respectfully submitted,  
Leslie Bunis Ohl

**The next WBCS BoT meeting will include the annual meeting and board retreat combined and will take place on Wednesday, July 18th, 2018 from 9:00AM -12:00PM.**