



**WEST BUFFALO CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING  
JUNE 24TH, 2019  
3:30 PM  
AT THE HOME OF BOARD MEMBER PETER HEFFLEY  
MONTHLY MEETING**

**Board Members**

**Present:** Michelle Stevens, Peter Heffley, Lynn Shea, Lorrei DiCamillo, Tom Schenk

**Excused:** James Deuschle, Debbie Licata

**Also Present:** Andrea Todoro, Liz Sterns

**Quorum Present:** Yes

**Call to Order**

Mrs. Stevens called the meeting to order at 3:35 PM. Quorum present.

**Proof of Public Notice of Meeting**

Media and public announcement was sent on Monday, June 17th, 2019 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

**Monthly Meeting**

- The May 20th, 2019 meeting minutes were presented for approval.

**Upon motion duly made by Mr. Heffley and seconded by Dr. Schenk, the May 20th, 2019 minutes were approved as presented. All in favor. Non-opposed.**

### **Financial Report**

Mrs. Sterns presented the financial reports for the period ending May 31st, 2019 (a copy is attached hereto and made a part hereof).

- Mrs. Sterns presented information regarding the recent visit to WBCS by representatives of Citizens Bank.

**Upon motion duly made by Dr. Schenk and seconded by Mrs. DiCamillo, in keeping with continuity for staffing in regards to student progress, the Buffalo Hearing and Speech contract was approved as presented. Mrs. Shea abstained. All in favor. Non-opposed.**

**Upon motion duly made by Mrs. Shea and seconded by Mr. Heffley, the BPS Food Service contract was approved as presented. All in favor. Non-opposed.**

**Upon motion duly made by Mrs. DiCamillo and seconded by Mr. Heffley, the APOT (Associated Physical and Occupational Therapists) contract was approved as presented. All in favor. Non-opposed.**

**Upon motion duly made by Mr. Heffley and seconded by Mrs. DiCamillo, the City Year contract was approved as presented. All in favor. Non-opposed.**

**Upon motion duly made by Mr. Heffley and seconded by Dr. Schenk, the May 31st, 2019 financials were approved as presented. All in favor. Non-opposed.**

### **School Leader Report**

Mrs. Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

- Mrs. Todoro gave a general overview of school activities that took place during the month of June.

### **Executive Session**

The board adjourned into Executive Session to discuss personnel matters at 4:55 PM. A motion to adjourn from Executive Session was made by Dr. Schenk and seconded by Mrs. DiCamillo at 5:10 PM.

### **Adjournment**

Being that there is no further business to discuss, a motion to dismiss was made by Dr. Schenk and seconded by Mrs. Shea. The meeting was adjourned at 5:13 PM.

Respectfully submitted,  
Leslie Bunis Ohl

**The next WBCS board meeting will take place on Monday, July 22nd at 2:30 PM in the WBCS Administrative Conference Room.**