



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
DECEMBER 16, 2019
2:30 PM
MONTHLY MEETING**

Board Members

Present: Michelle Stevens, Peter Heffley, Lorrei DiCamillo, Tom Schenk,
Debbie Licata

Excused: Lynn Shea, James Deuschle

Also Present: Liz Sterns, Andrea Todoro

Quorum Present: Yes

Call to Order

Mrs. Stevens called the meeting to order at 2:30 PM. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on Monday, December 9, 2019 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The October 28th, 2019 meeting minutes were presented for approval.

Upon motion duly made by Mr. Heffley and seconded by Dr. Schenk the October 28th, 2019 minutes were approved as presented. All in favor. Non-opposed.

Financial Report

Mrs. Sterns presented the financial reports for the period ending November 30th, 2019 (a copy is attached hereto and made a part hereof).

- A conversation took place regarding the budget to actual financials for the four months ending November 30th, 2019.

Upon motion duly made by Dr. Schenk and seconded by Mr. Heffley, the PCS Plumbing contract was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Ms. Licata and seconded by Dr. Schenk, the custom mats for the gym purchased from Corr Distributors was approved as presented. All in favor. Non-opposed.

- Discussion regarding the district reimbursement formula for special education.

Upon motion duly made by Ms. Licata and seconded by Dr. Schenk, the October/November, 2019 financials were approved as presented. All in favor. Non-opposed.

- Discussion regarding the pending sale of the lot at the corner of Dewitt and Lafayette streets. Should be complete by the end of January.

School Leader Report

Mrs. Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

- The SED formal site visit report has not been shared as of yet. Renewal recommendation anticipated to be on schedule for review by the Board of Regents at their February meeting.
- Discussion regarding the updated APPR form.
- Mrs. Todoro responded to questions regarding PTO usage by staff, compensation and various other items that may ultimately affect an employee's APPR.
- Mrs. Todoro reported on the visit by representatives of the Head Start to WBCS and a reciprocal visit by our Kindergarten team to one of the Head Start locations.

- Board members were furnished with the final numbers regarding the 2019-2020 Parent/Teacher conferences. All impressed with such high percentages.
- Mr. Siddall and Mrs. Lysiak have finished helping 8th grade students navigate through the application process for next year's entrance into high school. Some students have been shadowing at several private schools in anticipation of financial aid.
- Discussion regarding school safety and threat assessment team and events.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Dr. Schenk and seconded by Mrs. DiCamillo. The meeting was adjourned at 3:31 PM.

Respectfully submitted,
Leslie Bunis Ohl

The next WBCS board meeting will take place on Monday, January 27th, 2020 at 2:30 PM in the WBCS Administrative Conference Room.