



## West Buffalo Charter School

113 Lafayette Avenue • Buffalo, New York 14213  
716.923.1534 • [www.westbuffalocharter.org](http://www.westbuffalocharter.org)

Mrs. Andrea Todoro, School Leader • Elizabeth Sterns, Finance and Operations Officer

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Dear Parent/Guardian:

You are entitled to request information about the professional qualifications of your child's classroom teacher(s) and any paraprofessionals that assist in the classroom. You are entitled to know the following:

- Whether the teacher has met State certification criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under emergency or other provisional status through which State certification criteria have been waived;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you are interested in obtaining the above information, please call the school office at (716) 923-1534 and we will be happy to send the requested information to you.

Sincerely,

Andrea Todoro  
School Leader