



**WEST BUFFALO CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING  
NOVEMBER 23, 2020  
2:30 PM  
MONTHLY MEETING  
(VIRTUAL)**

**Board Members**

**Present:** Michelle Stevens, Peter Heffley, Lorrei DiCamillo, James Deuschle, Dr. Thomas Schenk, Robert Schreck

**Excused:** Debbie Licata

**Also Present:** Liz Sterns, Andrea Todoro, Michele Batt, Rachel Banas

**Quorum Present:** Yes

**Call to Order**

Mr. Heffley called the meeting to order at 2:30 PM. Quorum present.

**Proof of Public Notice of Meeting**

Media and public announcement was sent on Tuesday, November 17, 2020 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

**Monthly Meeting**

- The October 26, 2020 meeting minutes were presented for approval.

**Upon motion duly made by Mr. Deuschle seconded by Mrs. Stevens the October 26th minutes were approved as presented. All in favor. Non-opposed.**

**Financial Report**

Mrs. Sterns presented the financial reports for the period ending October 31, 2020 (a copy is attached hereto and made a part hereof.)

- Favorable to budget in all areas.
- Ahead in revenue due to over enrollment and unexpected CARES Act funding.
- Acknowledged the gifts from Mr. Heffley and Mr. Deuschle to purchase gym equipment for the staff use on Mezzanine.
- Audit adjustments explanation- all non-cash expenses.

**Upon motion duly made by Mr. Deuschle and seconded by Mrs. DiCamillo the financial report was approved as presented. All in favor. Non-opposed**

### **School Leader Report**

Mrs. Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

- COVID-19 Updates:
  - In an Orange Zone
  - Discussion to become a Limited Service Laboratory (LSL) for WBCS to obtain their own license to test on campus. The school nurse would be trained to administer the test and will obtain rapid results for those tested.

**Upon motion duly made by Mr. Schreck and seconded by Mrs. DiCamillo for West Buffalo Charter School to seek approval to become a Limited Service Laboratory (LSL) was approved as presented. All in favor. Non-opposed**

- Shift to fully remote instruction has been smooth.
- Robust curriculum is being implemented and attendance is strong.
- Digital access has been good and students are able to join online and submit assignments.
- Parent-Teacher Conference day was well attended. Most classrooms had over 90% participation.
- NWEA Assessment training to happen this week for faculty and staff.

**Upon motion duly made by Mr. Schreck and seconded by Mrs. Stevens the School Leader Report was approved as presented. All in favor. Non-opposed**

### **Adjournment**

Being that there is no further business to discuss, a motion to dismiss was made by Mr. Schreck and seconded by Mrs. DiCamillo. The meeting was adjourned at 2:56 PM.

Respectfully Submitted,

Rachel Banas

**The next WBCS Board meeting will take place on Monday, December 21st at 2:30 PM in the WBCS Administrative Conference Room.**