



**WEST BUFFALO CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING  
OCTOBER 26, 2020  
2:30 PM  
MONTHLY MEETING**

**Board Members**

**Present:** Michelle Stevens, Peter Heffley, Debbie Licata, Lorrei DiCamillo, Robert Schreck, Dr. Thomas Schenk

**Excused:** James Deuschle

**Also Present:** Liz Sterns, Andrea Todoro, Michele Batt, Shawn Siddall

**Quorum Present:** Yes

**Call to Order**

Mr. Heffley called the meeting to order at 2:32 PM. Quorum present.

**Proof of Public Notice of Meeting**

Media and public announcement was sent on Tuesday, October 20, 2020 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

**Monthly Meeting**

- The September 28, 2020 meeting minutes were presented for approval.

**Upon motion duly made by Mr. Shreck and seconded by Ms. Licata the September 28th minutes were approved as presented. All in favor. Non-opposed.**

## **Financial Report**

Mrs. Sterns presented the financial reports for the period ending September 30, 2020 (a copy is attached hereto and made a part hereof.)

- Favorable to budget in all areas.
- Enrollment is up. Backfilled all students that we have lost.
- Audit finished with no issues (all done remotely). Filed by Nov. 1st.
- Talked about a digital consultant (Sara Qureshi) to track her time to see if we need an in-house position in the future. \$35/hr fee.
- Accounting intern was presented to the board for approval.

**Upon motion duly made by Ms. Licata and seconded by Dr. Schenk, the consultant (Sara Qureshi) was approved as presented. All in favor. Non-opposed.**

**Upon motion duly made by Mrs. Stevens and seconded by Mr. Shreck, the intern accounting position for Anna Sterns was approved as presented. All in favor. Non-opposed**

**Upon motion duly made by Ms. Licata and seconded by Mrs. Stevens the financial report was approved as presented. All in favor. Non-opposed**

## **School Leader Report**

Mrs. Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

- COVID policies and updates up to speed still. Zero positive cases so far.
- Return to school policy changed with a doctor's note instead of a negative COVID test.
- WBCS is still not a “yellow” zone. If in the “Yellow Zone” we random test 25% of onsite people.
- WBCS presented at the NYS Charter School Association Conference. Talked about ANET and critical friends visits. Team of WBCS staff also presented in EL National Conference on implementation of EL modules in the classroom.
- Changing assessment tool to NWEA Map Growth assessments. NYS test alignment. Will cost \$8,000.
- Mrs. DiCamillo highlighted the Academic Cmte. meeting today. Noted a need for more PD on writing.

- Prioritize K-3 when bringing students back. They have the most deficits based on current data.
- Student attendance from the last month was presented (will be scanned to all).
- Progress reports went out two weeks ago. Report cards go out next week.
- Conferences will be done virtually (3-8 are student-led).
- Shawn Siddall gave an update on the High School process for current 8th graders.

### **Adjournment**

Being that there is no further business to discuss, a motion to dismiss was made by Ms. Licata and seconded by Mr. Schreck. The meeting was adjourned at 2:59 PM.

Respectfully Submitted,

**The next WBCS Board meeting will take place on Monday, November 23rd at 2:30 PM in the WBCS Administrative Conference Room.**