



WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
JUNE 22, 2020
2:30 PM
MONTHLY MEETING

Board Members

Present: Michelle Stevens, Debbie Licata, James Deuschle, Lynn Shea, Bob Schreck, Pete Heffley

Present via Phone: Tom Schenk

Excused: Lorrei DiCamillo

Also Present: Liz Sterns, Andrea Todoro

Quorum Present: Yes

Call to Order

Mrs. Stevens called the meeting to order at 2:33PM. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on Monday, June 15, 2020 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The May 18th, 2020 meeting minutes were presented for approval.

Upon motion duly made by Mr. Heffley and seconded by Ms. Licata, the May, 2020 minutes were approved as presented. All in favor. Non-opposed.

Financial Report

Mrs. Sterns presented the financial reports for the period ending May 31st, 2020 (a copy is attached hereto and made a part hereof).

- Discussion regarding the updated budget as it pertains to PPP and adjusted debt.

Upon motion duly made by Mrs. Stevens and seconded by Mr. Deuschle, the May, 2020 financials were approved as presented. All in favor. Non-opposed.

- Discussion regarding student enrollment.
- Will share the virtual tour of the school with the Board when available.

Upon motion duly made by Mrs. Shea and seconded by Mr. Heffley, the BPS food service contract was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Mr. Deuschle and seconded by Ms. Licata, the changes to the final budget regarding PPP and the Cullen Grant were approved as presented. All in favor. Non-opposed.

- Discussion regarding the potential layoff of the facilities staff until dates are set for re-entry.

School Leader Report

Mrs. Todoro presented the School Leader Report (a copy is attached hereto and made a part hereof).

- Mrs. Todoro discussed the creation of a school task force made up of various staff members as it applies to school reopening.
- Discussion regarding teaching remotely as it pertains to staffing.

- **Upon motion duly made by Ms. Licata and seconded by Mr. Schreck, the 2020-2021 school calendar was approved as presented. All in favor. Non-opposed.**

Executive Session

The board adjourned into Executive Session to discuss personnel matters at 3:10PM. A motion to adjourn from Executive Session was made by Mrs. Shea and seconded by Dr. Schenk at 3:13 PM.

- Discussed personnel matter.

Upon motion duly made by Ms. Licata and seconded by Mr. Heffley the board voted to accept the following slate of officers as presented. All in favor. Non-opposed.

The slate of officers presented is:

Lynn Shea- President

Peter Heffley- Vice President

Lorrei DiCamillo- Secretary

James Deuschle- Treasurer

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Ms. Licata and seconded by Mr. Heffley. The meeting was adjourned at 3:35PM.

Respectfully submitted,

Leslie Bunis Ohl

The next WBCS board meeting will take place on Monday, July 27th, 2020 at 2:30.